

1. Open Meeting

- Call the meeting to order
- Attendees

A	Sue Czryny	P	Julie Lang	P	Ellen Hagerty
PA	Mary Harris	P	Jeff Manhardt	P	JoAnn Boehm
P	Christa Juestock	P	Tony Pappagallo	PA	Dan Augustynek
P	Erin Keding		Sreeni Gadhar	PA	Sara Creenan
P	Joyce Burke				

P = present A = absent PP = planning to be present PPW = planning to be present webex

PT - planning to attend tentatively PA = planning to be absent NR = no response

- Approval of Prior Meeting's Minutes – 8/18/2020
- Meeting Start 7:03pm

2. Agenda:

6:00-6:20 – Announcements (Jeff)

- Coronavirus/COVID-19 update - Communications, event changes, budget impacts (*needs to be kept in mind*)
- Operations Plan to be sent (Tony)
- PMO Council - Feb 13, next event on hold, Jeff to schedule – *next meeting is Sept 17 at 6pm*
- LIM is Virtual/Free this year – October 17.
- Meeting Focus – Summer work to prep for fall – *plan for 30% less revenue than what we planned for in 2019*

Technology & Business Services

- Onboarding new volunteers - Name tags, access, business cards, etc
 - Sue C – has 2 more people to add.
- Google Suite Review – *still in progress*
- Slack, Trello, PollAnywhere tools – *need a procedure on this*
- Records audit – *JoAnn to assist*
- Transition Planning to start

Certification

- PMP Prep Class – Reimagined as virtual, single instructor
- PMI-ACP - Fall class
- CSM – Fall class ← *no class this fall*
- Medaille partnership ← *Discussion with Medaille about a partnership and the shared value/benefit of doing the PMP prep class (ATP Process) ← Medaille is hosting this class and will invest in the certification for one of their professors*

Membership

- Retiree member rate \$15 – *this will start in January 2021*
- Chapter member survey – Should we do one? *Yes – Christa needs a login for this and some assistance ← JoAnn to assist with Survey*
- Chapter Guest Pass program
- New member emails
- Dues changes due in September – *Not changed*
- *Started the year at 746 members, now at 656*
- *Volunteer looking for a position – Louise. Christa to connect her with Jeff.*

Marketing

- 25th anniversary this year or 25+1 – Both – October!
- Status of shirts

Finance

- Financial update
- Transition status
- Outstanding bills or reimbursements

Professional Development

- 2019-2020 Dinner calendar impacts
- 2020 joint PDD with Rochester

Outreach

- Create our own Diversity, Equity & Inclusion - <https://www.pmirochester.org/dei>
 - *Jeff – contact with Waconda group as a potential speaker*
- Mentor program status
- BETA Awards - rescheduled
- Medaille partnership
- PM4NP - Red Cross interested
- Food Raiser update – FANTASTIC!!

Trustee

- Social good - What's next?
 - *We have a team for Virtual Walk – JoAnn to start marketing this for October 10*

3. Close Meeting

- Next Board meeting – Board & Directors – October – Operations Planning, 25th anniversary Celebration
- Adjourn meeting 8:22 pm