



1. Open Meeting

- Call the meeting to order
- Attendees:

	Tammy Ashraf		Carrie Myers	P	Teresa Lawrence
P	Erin Keding		Mary Harris	PA	Tony Pappagallo
P	Jeff Manhardt	P	Ellen Hagerty	P	Ajay Bhala
P	Steve Tunmore	P	Patrick Walsh		

P = present A = absent PP = planning to be present PPW = planning to be present webex PA = planning to be absent NR = no response

- Approved of Prior Meeting's Minutes – 2/20/18

2. Agenda:

5:45-6:00 - Gather and get settled

6:00-7:20 - President reminders (Jeff)

- Region LIM 18-20 May 2018 PMI South West Ohio Chapter (Cincinnati, OH) - Tammy yes, Tony no, Jeff yes, Steve yes, Erin yes, Carrie maybe
- Review [Operations Calendar](#)
- Scorecard updates
- Annual recertification complete

- *Regional LIM Attendee list reviewed*
- *Up to 670 members – significant new growth*
- *VOY is scheduled for this month*
- *From a PMI perspective, Jeff certified we are PMI compliant*
- *Yearly meeting coming up with VOM award*
- *Outreach has an action item to give number of volunteers*
- *Tony to provide 2 or 3 items of things done in 2017, for Jeff for annual report*

7:20-8:15 - **Brief** Functional Roundtable & follow-ups (VPs, Past President, Trustees)

Membership

- Annual meeting - Need statues for JoAnn and Adam
- Volunteer meeting 4/17

Marketing

- May 22 Ambassador dinner
- Brochure update - plan to complete by end of Mar
- 2018 R4 presentation prep
- *Choose a new dinner venue for ambassador dinner*
- *2018 Elections coming up*

Finance

- Director of Finance?
- *Some people are asking for refunds*

Technology & Business Services

- Spring PDD scanner update
- *Pat presented Website upgrade charter*
 - *Event management is cumbersome → futher refine website scope*
 - *Charter approved*

Professional Development

- 2018 calendar
- *Spring PDD upcoming*
- *Planning September*
- *Scanning technology for surveys*
- *Projector seems broken*
- *Projector cables seem to be missing*
- *Do we need a new projector*
- *Tony to investigate new projector (bright enough for a room of 200-300 people)*

Certification

- 2nd Spring PMP class?
- *Will send Steve an update description of training blurb for webpage*
- *WebPage → about us under Teresa needs to be updated (Sue C to complete)*

Outreach

- 2018 calendar
- CPO meeting

1. Close Meeting

- Next Board meeting – Board only – Apr 20
- Adjourn meeting 754pm