March 15th 9:30PM Update

As COVID-19 evolves into a global pandemic, we learned this weekend of confirmed cases in Erie County. As your PMI Buffalo Board officers, we are reaching out to you, our members and friends to summarize actions being taken in response. Our highest priority is to protect the health & safety of our volunteers, members and the people close to them.

Continuity of Service

We are implementing elements of our Business Continuity Plan to ensure uninterrupted service where possible while complying with federal, state and local guidelines. These include the following:

- 3/19 Breakfast meeting will be canceled
- 3/23-4/20 PMP Prep Class - which provides value as an in-person class - will be rescheduled when it is feasible to do so
- March and April board meetings will be held online
- 4/14 Dinner meeting with ISM will be hosted online
- May 5 Professional Development Day (PDD) will be cancelled

We anticipate refunds will be issued for those who have registered for canceled events in 3-5 business days. Please contact vp_finance@pmibuffalo.org for further information on refunds.

Travel and Social Distancing

We have issued guidance to volunteers who meet regularly in service to the chapter, to leverage our online tools, Slack, Trello and Webex; and follow the Center for Disease Control's COVID-19 prevention advice & Mass Gathering Guidance.
Summary

As we did on March 9th and today, we will continue to update you on our approach as information becomes available from the World Health Organization, Centers for Disease Control and local authorities. For more information, please reach out to president@pmibuffalo.org. Thank you for being an honored member of PMI Buffalo.

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